



ID	3493
Curricular Unit	Prevention Management
Regent	Rui Bettencourt Melo
Learning Outcomes	This course intends to: - Include the management of Occupational Safety and Health (OSH) within the organizational management and present the framework of the National and European legislation; - Characterize the models of organization and operation of OSH services; - Define the principles underlying the OSH management function; - Describe the main requirements for implementing an OSH management system, as well as its basic structure; - Provide means for assessing the performance of any organization in terms of OSH.

- 1. Central Concepts of Prevention
- 1.1. Work accident
- 1.2. Occupational disease and related concepts
- 1.3. Hazard and risk factor
- 1.4. Risk
- 1.5. Risk control
- 1.6. Prevention
- 1.7. Protection
- 2. Legal framework of OSH management
- 2.1. Fundamental legal notions
- 2.2. Framework directive and Law no. 3/2014, of January 28
- 2.3. Prevention national/international network organizations
- 3. Risk management as a central element of the prevention management system
- 3.1. ISO 31000 series
- 3.2. Risk assessment
- 3.2.1. Risk analysis
- 3.2.2. Risk evaluation
- 3.3. Risk control and underlying principles
- 3.4. Ergonomics as an asset in risk management
- 4. Prevention management
- 4.1. OSH and the strategic domains of the organization
- 4.2. The economic dimension of OSH and Law no. 98/2009, of September 4
- 4.3. OSH services organization and Law no. 3/2014, of January 28
- 4.4. OSH human resources and Law no. 3/2014, of January 28
- 4.5. The OSH management system
- 4.5.1. Reasons for the implementation
- 4.5.2. Expectable difficulties during the implementation
- 4.5.3. Types of systems
- 4.5.4. Implemented standards (OSHAS 18001/NP 4397 and ISO 45001)
- 4.5.5. High-level structure
- 4.5.6. New requirements and changed requirements
- 4.5.7. OSH audits and NP EN ISO 19011:2012
- 4.6. OSH performance indicators
- 1. Continuous process
- i) students are required to do a group assignment within the OSHMS framework;
- ii) a written test is also mandatory, and a minimum grade of 8.5 is required;
- iii) the final grade is computed with those obtained in i) and ii), with weights of 40% and 60%, respectively;
- iv) an optional oral test may be requested by students in order to increase the final grade (to ensure access to this test a minimum of 9.5 is required).
- 2. Final examination
- i) a written exam, covering all topics from the syllabus, is mandatory and a minimum grade of 9.5 is required;
- ii) an optional oral exam may be requested by students in order to improve the final grade (to ensure access to this exam a minimum of 9.5 is required).

Syllabus

Evaluation

AVEN, T. (2008), Risk Analysis – Assessing Uncertainties Beyond Expected Values and Probabilities, West Sussex: John Wiley & Sons.

GLENDON, A. I., CLARKE, S. G. (2017), Human Safety and Risk Management: A Psychological Perspective, 3rd edition, Boca Raton: CRC Press.

GUSTIN, J.F. (2008), Safety Management: a guide for facility managers, 2nd edition, Lilburn: The Fairmont Press, Inc.

HARMS-RINGDAHL, L. (2013), Guide to Safety Analysis for Accident Prevention, Stockholm: IRS Riskhantering AB.

IPQ (2008), NP 4397-2008: Sistemas de gestão de segurança e saúde do trabalho - Requisitos. Caparica: Instituto Português da Qualidade.

IPQ (2012), NP ISO 31000-2012: Gestão de riscos - Princípios e linhas de orientação. Caparica: Instituto Português da Qualidade.

IPQ (2012), NP EN ISO 19011: 2012 - Linhas de orientação para auditorias a sistemas de gestão (ISO 19011:2011). Caparica: Instituto Português da Qualidade.

ISO (2017), ISO FDIS 45001: 2017 - Occupational health and safety management systems - Requirements with guidance for use. Geneva: International Standard Organization.

KJELLÉN, U. (2000), Prevention of accidents through experience feedback. Boca Raton: CRC Press.

MIGUEL, A.S.S.R. (2014), Manual de higiene e segurança do trabalho, 13ª Edição, Porto: Porto Editora.

OIT. (2002), Sistemas de gestão da segurança no trabalho: directrizes práticas da OIT (M. Barroso, Trad. 1ª ed.). Lisboa: IDICT - Instituto de Desenvolvimento e Inspecção das Condições de Trabalho.

PINTO, A. (2017), Sistemas de Gestão da Segurança e Saúde no Trabalho, 3ª Edição, Lisboa, Edições Sílabo.

REESE, C.D. (2015). Occupational Health and Safety Management: A Practical Approach. 3rd Edition, Boca Raton: CRC Press.

ROXO, M. (2003). Segurança e saúde do trabalho: Avaliação e controlo de riscos. Coimbra: Almedina.

TAYLOR, G., EASTER, K. and HEGNEY, R. (2004), Enhancing occupational safety and health, Oxford: Elsevier Butterworth-Heinemann.

VOSE, D. (2008), Risk analysis: A quantitative guide, 3rd Edition, Chichester: John Wiley & Sons.

Bibliography